

**De:** [Exchange Office - רחל בלנסון](#)  
**A:** [Erasmus + KA107](#)  
**Asunto:** RE: UPV - KA107 - Documents required in nominations  
**Fecha:** jueves, 3 de junio de 2021 7:08:48

---

Dear Maria Jose,

Thank you for your email.

This is my first year working with Erasmus so please be patient with me.

**We send out applications to the students in Hebrew**, not on a website but rather by email, with an application to our Exchange program- they need to send in a letter of motivation, and a portfolio, and then have an interview with their heads of departments- then the heads rank them and it is decided who is awarded the Erasmus exchanges.

For the professors, it is similar- we send out a list of universities that we have scholarships to, and they have to send back a study plan and description of course and how it will add to their learning. Then we decide who is accepted and to what university.

Please let me know if this is ok. I can send you the Hebrew texts if necessary.

Rachel

---

**From:** Erasmus + KA107 <ka107@upv.es>  
**Sent:** Wednesday, June 2, 2021 10:58 PM  
**To:** Exchange Office - רחל בלנסון <exchange.program@bezalel.ac.il>  
**Subject:** UPV - KA107 - Documents required in nominations

Warning! We were unable to verify the sender. זהירות! שולח זה זוהה כלא בטוח

Dear Ms. Balanson,

Hope this mail finds you well and in good health.

We have received very specific instructions from the Spanish National Agency for Erasmus + programs about the requirements to consider the nominations as valid and this includes the nominations already made for the projects that are still in force. Therefore, we would appreciate your cooperation to comply with these guidelines.

We are reviewing the documentation and we have detected that we have not received:

- i. **The text of the call for applicants** (student and staff), stating the selection criteria with its scoring range which it will be applied to obtain the score of the candidate to the nomination or, if the case, the selection method applied
- ii. the **link to the website** where it was published

Regarding their nomination documents, it requires being able to justify the award of scholarships according to merit and capacity of applicants, that is, we need to have some objective method of evaluation. The one that you use regularly.

Thank you very much for your kind collaboration.

Best regards,

María José



UNIVERSITAT  
POLITÈCNICA  
DE VALÈNCIA

International Relations

Oficina de Acció Internacional - International Affairs Office

Universitat Politècnica de València

[ka107@upv.es](mailto:ka107@upv.es)

---

**El consumo de papel es perjudicial para el medio ambiente. Por favor téngalo en cuenta antes de imprimir este mensaje.**

**Wasting paper is harmful to the environment. Please consider that before printing this message.**

Este mensaje y sus ficheros anexos van dirigidos exclusivamente a su destinatario y pueden contener información confidencial o legalmente protegida, cuya difusión está prohibida, a tenor de lo dispuesto en la legislación vigente. Si lo ha recibido por error, le rogamos nos lo comunique de modo inmediato por este mismo medio y proceda a su destrucción.

---